

1. SUBMISSION OF THE CONTRIBUTION

- Submission of the contribution implies that it is **unpublished**.
- Authors must guarantee that both the content and the published images are **not subject to copyright**.
- Particular attention must be paid to citing sources and any works by other authors; every citation must be **duly verified** by the author.
- It is mandatory to state **all paper authors in full**.
- The Workshop Editorial Committee reserves the right to make any editorial changes deemed necessary.

2. PAPER STRUCTURE

The full paper must be structured as follows:

- **Title (ITA/ENG):** Max 80 characters.
- **Authors:** First names and surnames of all authors.
- **Affiliations:** Affiliation and email address for each author.
- **Abstract:** Max 500 characters (including spaces).
- **Keywords (ITA/ENG):** Max 5 keywords.
- **Text (ITA/ENG):** Max 15,000 characters per language.
- **Images:** Max 8 images (preferably horizontal, 300 dpi, minimum horizontal resolution of 1920px, max base length of 17.6 cm).
- **Image Captions:** In both Italian and English.
- **Bibliography.**

3. STRUCTURE OF THE SUBMISSION FOLDER

The folder must be compressed into a **.zip** format, named as Surname_Name of the first author, and must contain:

- **Text file (.doc or .docx):** Complete with title, authors and affiliations, abstract, keywords, text, images, captions, footnotes, and bibliography, **in both languages**. Saved as: Surname_Name_WS26;
- **Image files:** One file per image in **.jpeg** format at 300 dpi, minimum width of 1920px (named as Surname_figXX).

4. GUIDELINES FOR DRAFTING THE TEXT FILE

To facilitate a smooth and uniform layout process for the Workshop proceedings, please follow these guidelines when drafting the text file (.doc or .docx):

- Organize the text using a **clear structure of paragraphs**, minimizing the use of sub-paragraphs as much as possible.
- Insert figure references within the text using parentheses (e.g.: (Fig. 1), (Fig. 2), (Figs. 3-4)) and **highlight these references with a color** to make them immediately recognizable.
- **Use italics** for all foreign words within the English text (e.g., *in loco*, *in situ*, etc.).

5. CAPTIONS

Image captions must be preceded by the label "**Fig. X:**" and must end with a period.

E.g.: Fig. 3: Images taken during the photographic survey campaign.

6. IN-TEXT CITATIONS

Bibliographic references inserted within the text must be enclosed in square brackets and include: [Author surname publication year].

E.g.: [Rossi, 2020].

All works cited in the text must be included in the final bibliography.

7. FOOTNOTES

Footnotes must be numbered progressively. In the text, the footnote reference must be inserted as a superscript.

E.g. (in text): ... as stated by Prof. Rossi¹.

8. BIBLIOGRAPHIC REFERENCES

Sources in the bibliography must be listed in **alphabetical order**, not in the order of appearance in the text.

Please follow these general guidelines based on **APA 7th edition**:

- Cite the specific edition of the text that was actually consulted, providing the author, year, and page numbers.
 - *E.g.:* Panofsky, E. (1961). La prospettiva come forma simbolica e altri scritti. Milano: Feltrinelli.
- **Reference Formats & Examples**
- **Book (Print)**
 - *Format:* Surname/s of author/s, Initial/s of first name. (Year of publication). Title. Place of publication: Publisher.

- *E.g.:* Rossi M. (1984). Geometria descrittiva. Roma: Edizioni Kappa.

- **Edited Book**

- *Format:* Surname of editor, Initial/s of first name (Ed./Eds.). (Year of publication). Title. Place of publication: Publisher.
- *E.g.:* Rossi M. (a cura di). (1984). Geometria descrittiva. Roma: Edizioni Kappa.
(Note: "a cura di" means "edited by")

- **Book Chapter / Essay in an Edited Book**

- *Format:* Surname of chapter author, Initial/s of first name. (Year of publication). Title of chapter/essay. In Initial/s of first name of editor/s. Surname of editor (Ed./Eds.). Book Title, p./pp. Place of publication: Publisher.
- *E.g.:* Rossi M. (1984). Proiezioni quotate. In Bianchi N. (a cura di). La Geometria descrittiva, p./pp. Roma: Edizioni Kappa.

- **Journal Article (Print)**

- *Format:* Surname of author, Initial/s of first name. (Year of publication). Title of the article. In Journal Title, volume/issue number, p./pp. Place of publication: Publisher.
- *E.g.:* Rossi M. (2017). Geometria descrittiva. In Annali di Storia della Geometria, n. 18, pp. 543-556. Roma: Gangemi editore.

- **Conference Proceedings Paper**

- *Format:* Surname of author, Initial/s of first name. (Year of publication). Title of the paper. In I. Surname of editor (Ed./Eds.). Number and Title of the conference (if applicable). Proceedings of xxxxxxxxxx. Location of conference, date of conference (day/s full month year), vol. (if applicable), pp. Place of publication: Publisher.
- *E.g.:* Rossi M. (2017). Geometria descrittiva. In Verdi G. (a cura di). Territori e frontiere della Rappresentazione. Atti del 39° Convegno internazionale dei docenti della Rappresentazione. Napoli, 14-16 settembre 2017, vol. 2, pp. 543-556. Roma: Gangemi editore.